



Town of Barnard, Vermont

Chartered July 17, 1761

P.O. Box 274
Barnard, Vermont 05031
(802) 234-9211

SELECTBOARD MEETING MINUTES

7:00 PM

TOWN HALL DOWNSTAIRS

OCTOBER 16, 2024

Present: Rock Webster (Chair), Richard Lancaster (Vice Chair), Robert Edmunds


ALSO PRESENT: Kassie Hull, Nick Stone, Tom Morse, Mark Johnson, Justin Lancaster, Gina Lancaster, Loren Bent, Dylan Slack.


1. **Call to Order** at 7:02PM.
2. **Review Agenda** – Two additions: road crew interviews, town hall rental damages discussion.
3. **Public comments.**
 - A. Gina Lancaster and Justin Lancaster asked if the minutes from Sept. 18, 2024 were being signed. The Selectboard confirmed they were. Gina and Justin asked if the draft of the minutes was edited. The Selectboard confirmed that the minutes gave a true indication or the “gist” of the business of the meeting so were not edited.
4. **Review/Approve Minutes of September 18, 2024 & October 2, 2024.** Approved.
5. **Old Business**
 - A. **Administrative Housekeeping – Review/Sign Documents.** The following administrative housekeeping occurred: the Order Discontinuance for Masterson Road was signed and added to the packet of documents required to be recorded; the new Town Hall Rental Policy was signed and filed; the Town Health Officer reappointment document was signed and returned to the State of VT.
 - B. **Open Meeting Law – quote from ZOOM.** The hardware and software quotes from ZOOM were reviewed. A line item for the cost for both needs to be added to next year’s budget. Kassie will continue to explore additional options and price points.
 - C. **Transfer Station, White River Alliance.** John Leighton, the Alliance and Facility Manager for the Royalton Transfer Station, will meet with Wes and Kassie in the next two weeks to review policies, procedures, and household hazardous waste days.
 - D. **FEMA Updates.** The town has nine open projects with FEMA. Two are under construction and will be finished next month, the remaining need an extension.


6. **Town Clerk Updates.** FYI from Diane that Pace & Hawley, LLC has started the FY24 audit. Diane confirmed receipt of \$50,000 from the State of VT for 2023 flood damage repair and the Selectboard voted to put the funds into the Major Projects account.
7. **Town Hall Rental Damages.** The town hall was rented for a private event last weekend and the floor was damaged, along with a ceiling tile in the basement due to a spill. Bob will create a repair estimate, and Kassie will contact the renter regarding the damage deposit.
8. **Town & Highway Operations.** Mark Johnson provided estimates for culvert work on Bennett Road and for a project to remove trees/debris located along the bank on Chateauguay. He will begin to remove the trees/debris ASAP and the culvert project is an ongoing discussion. The Selectboard voted to go into executive session at 7:48PM to interview two candidates for the open road crew position. The executive session ended at 8:10PM. The Selectboard voted to offer the position to applicant Dylan Slack. The Selectboard then voted to officially appoint Nick Stone as interim Road Foreman.
9. **Review/Approve Town & Highway Orders.**
10. **Other Business.** Rock and Bob voted to go back into executive session at 8:14PM to review the legal advice provided by Attorney Barlow regarding the Cootey Road dispute. Richard left the building before the discussion started. Executive session ended at 8:16PM. Rock and Bob reviewed and signed a Notice of Intent to Survey to be mailed to abutting landowners.
11. **Adjourn** at 8:25PM.

Minutes prepared by Kassie Hull, Clerk of the meeting. All votes unanimous unless otherwise indicated. The next regular meeting is November 6, 2024, at 7:00 PM at the Town Hall Offices.

Selectboard:


Rock Webster, Chair


Richard Lancaster, Vice Chair


Robert Edmunds